

# BENEFICIAL OWNER'S IDENTIFICATION CARD

UNDER THE LAW OF THE REPUBLIC OF LATVIA ON THE PREVENTION OF LAUNDERING THE PROCEEDS FROM CRIMINAL ACTIVITY (MONEY LAUNDERING) AND OF TERRORIST FINANCING<sup>1</sup>



**Sabiedrība ar Ierobežotu Atbildību**

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*The Lawyer (Legal Adviser) kindly would like to request and to ask for the Client to complete this Identification Card for each Beneficial Owner.*

(COMPLETE IN BLOCK CAPITALS)

Date (dd/mm/yyyy) / / 20

<b>CLIENT</b> (corporate entity: full name / private individual: name, surname)					
<b>Country of residence</b>					
<b>Passport / ID document / Registration No.</b>		<b>Tax Payer No.</b> (if differs from Reg. No.)			
<b>Legal address</b>					
<b>Residential address</b>					
<b>Phone</b>		<b>Fax</b>		<b>Email</b>	
<b>Client's business activity</b>					
<b>CONTACT PERSON</b> (including authorised representatives' contact information)	<b>Name</b>				
	<b>Surname</b>				
	<b>Passport / ID card No.</b>				
	<b>Date of birth</b>				
	<b>Residential address</b>				
<b>Phone</b>		<b>Fax</b>		<b>Email</b>	
<b>I/WE HEREBY CERTIFY THAT THE CLIENT'S BENEFICIAL OWNER<sup>2</sup> IS:</b>					
<b>Name</b>					
<b>Surname</b>					
<b>Passport / ID card No.</b>					
<b>Date of birth</b>					
<b>Residential address</b>					
<b>Phone</b>		<b>Fax</b>		<b>Email</b>	
Is the Beneficial Owner or his/her close relatives classified as politically exposed persons <sup>3</sup> or members of the family of apolitically exposed person <sup>4</sup> , or persons closely related to a politically exposed person <sup>5</sup> ?					<input type="checkbox"/> No <input type="checkbox"/> Yes
<b>If your answer is Yes, please provide reasonable details</b>					
<b>How is the Beneficial Owner related to the company:</b>		<input type="checkbox"/> owns the company stocks <input type="checkbox"/> trust deed signed between the beneficiary and the registered owners of the company <input type="checkbox"/> other Specify in detail			

*The Client declares that its representative understands the requirements of the Lawyer (Adviser) for submission of information and documents in line with the Law of the Republic of Latvia on the Prevention of Laundering the Proceeds from Criminal Activity (Money Laundering) and of Terrorist Financing, and possible consequences for failing to comply with the obligations vested in it.*

**BY SIGNING BELOW I/WE CONFIRM THE AUTHENTICITY OF THE PROVIDED INFORMATION. I/WE UNDERTAKE TO INFORM THE LAWYER (ADVISER) ABOUT ANY SUBSTANTIAL CHANGES IN THE PROVIDED INFORMATION IN WRITING.**

**CLIENT'S REPRESENTATIVE:**

**SIGNATURE .....**

**CLIENT'S BENEFICIAL OWNER**

**SIGNATURE .....**

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<sup>1</sup> This law is published on the web site <http://www.fktk.lv/en/law/general/laws>

<sup>2</sup> **Beneficial owner** – is a private entity: a) who owns or directly or indirectly controls at least 25 percent of the share capital or voting rights of a merchant or exercises other control over the merchant's operation; b) who, directly or indirectly, is entitled to the property or exercises a direct or an indirect control over at least 25 percent of a legal arrangement other than a merchant. In the case of a foundation, a beneficial owner shall be a person or a group of persons for whose benefit the foundation has been set up. In the case of political parties, societies and cooperative societies, a beneficial owner shall be the respective political party, society or cooperative society; c) for whose benefit or in whose interest a business relationship is established; d) for whose benefit or in whose interest a separate transaction is made without establishing a business relationship (within the meaning of the Law of the Republic of Latvia on the Prevention of Laundering the Proceeds from Criminal Activity (Money Laundering) and of Terrorist Financing).

<sup>3</sup> **Political exposed person** – a person who is entrusted or has been entrusted with prominent public functions in the Republic of Latvia, in another EU or EEA Member State or a third country, including the head of the state, the head of administrative unit (municipality) of the state, the head of the government, a minister (a deputy minister or an assistant deputy minister, if such a position exists in the state), a state secretary or another high-ranking official in the government or in the administrative unit (municipality) of the state, a member of the parliament or a similar legislative framework, a member of the governing body (board) of a political party, a judge of the constitutional court, a judge of the supreme court or a judge of another court (member of a judicial institution), a member of the council or of the board of the supreme audit institution, a member of the council or of the board of a central bank, an ambassador, a chargé d'affaires, a high-ranking military officer, a member of the council or of the board of a state-owned enterprise, the head (director, deputy director) of an international organization and a member of the board or a person who holds an equivalent position in that organization.

<sup>4</sup> **Member of the family of a politically exposed person** – a person who is: a) a spouse of a politically exposed person or a person equivalent to a spouse. A person shall be treated as equivalent to a spouse provided that the laws of the respective country contain a provision for such status, b) a child of a politically exposed person or a child of a spouse of a politically exposed person, or of a person equivalent to a spouse, his/her spouse or a person equivalent to a spouse, c) parents, grandparents and grandchildren of a politically exposed person, d) brothers and sisters of a politically exposed person.

<sup>5</sup> **Person closely related to a politically exposed person** – a private individual who is publicly known to have business relationship or other close relationship with a politically exposed person, or who is a shareholder or a participant in the same commercial company with any politically exposed person, and a private individual that is a sole owner of a legal arrangement that is known to be established for the benefit de facto of any politically exposed person.